

REQUEST FOR QUOTATION

The Cagayan Economic Zone Authority (CEZA), will undertake a Shopping for the "Supply and Delivery of Office Supplies", in accordance with Section 52.1 (b) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Reform Act (Updated as of 03 July 2023).

Name of Project	Supply and Delivery of Office Supplies		
Approved Budget for the	One Hundred Four Thousand Nine Hundred Sixty-Nine		
Contract	Pesos and 33/100 (₱104,969.33)		
Specifications	See attached Technical Specifications (Annex B)		
Location	CEZA Office, Mandaluyong City		
Delivery Term	Seven (7) days from the receipt of the Purchase Order		

Interested suppliers are required to submit their valid and current Mayor's/Business Permit, PhilGEPS Registration Number, price quotation form (Annex A), and Technical Specifications compliance (Annex B) during the submission of the offer/quotation.

Award of the contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 10:00 AM of September 11, 2023, at the Cagayan Economic Zone Authority, 10th Floor Greenfield Tower, Mayflower cor. Williams Sts., Greenfield District, Highway Hills, Mandaluyong City, Metro Manila. Open submission may be submitted, manually or by email @ bacsecretariat@ceza.gov.ph.

For inquiries, you may contact us at Tel. No. 8291-6704 to 8 and email bacsecretariat@ceza.gov.ph.

Very truly yours,

PERAA C. TUMALIUAN

BAC Chairperson

			OMIC ZONE AUTHORITY O TOWER, MAYFLOWER COR	PR No: 2023-08-559	PR Date:	AUGUST 1, 2023	
V	VILLIAM	S STREET	S, GREENFIELD DISTRICT				
			CITY, METRO MANILA,				
	HILIPPIN (+632	8) 291 670	4 to 08	Please quote your best prices on the items below under the stated terms			
				and conditions. If the total amount is P80, 000 or more, submit a bidder's bond in cash, manager's or cashier's check equivalent to 5% thereof.			
			supply these items at the quoted prices and certify that our company is a manufacturer,				
licensed	distributor o	r dealer of the	ese items and that at least 60% of the capital of of which may be submitted.				
			of which may be submitted.				
Prices shall be valid untildays from receipt of Job or Delivery shall be completed withindays from receipt of Job or				RHILIP EARL H. ACHANZAR			
Pu	rchase Orde	r		Supervising Administrative Officer			
	ment within		fter delivery, acceptance and compliance with				
			0th of 1% of the value of the undelivered in delivery or completion of work.				
	ance for each		in dentity of completion of work.				
ITEM NO.	QTY.	UNIT	DESCRIPTION	ON	UNIT PRICE	AMOUNT	
1 LO	T OF O	FFICE S	SUPPLIES				
	3	Piece	HP 131A LaserJet Toner Cartridge				
	3	Piece	HP 131A LaserJet Toner Cartridg				
	3	Piece	HP 131A LaserJet Toner Cartridge				
	3	Piece	HP 131A LaserJet Toner Cartridg				
I.	6	Piece	HP 85A LaserJet Toner Cartridge				
	10	Piece	Epson 003 Ink Bottle (Black)				
	10	Piece	Epson 003 Ink Bottle (Black)				
	10	Piece Piece	Epson 003 Ink Bottle (Black)	-			
	10	Piece	Epson 003 Ink Bottle (Black)	TVO			
-nothing follows-							
			Note: Cost must be VAT-in	clusive	TOTAL:		
			ED ENVELOPE WITH THE RFQ NUMBER	TOTAL QUOTATION AMOUNT			
WRITTEN ON THE OUTSIDE AND SUBMIT NOT LATER THAN				PREPARED BY:			
DATE TIME SEPTEMBER 11, 2023 10:00 AM				SIGNATURE			
WHEN YOU OR YOUR REPRESENTATIVE IS REQUESTED TO ATTEND THE				NAME			
OPENING OF ALL QUOTATIONS. THE AUTHORITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS AND TO IMPOSE ADDITIONAL TERMS AND CONDITIONS IT MAY DEEM NECESSARY.				POSITION			
BUSINESS NAME / BUSINESS ADDRESS:			DDRESS:	PHONE NO. / FAX NO.			

TIN: _____

TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of "Compliance" against each of the individual parameters of each "Specification". Please do not just place a check in the bidder's "Statement of Compliance".

Item	Technical Specifications			STATEMENT OF COMPLIANCE
I.	1 LOT OF OFFICE SUPPLIES			
	3	Piece	HP 131A LaserJet Toner Cartridge, CF210A (Black)	
	3	Piece	HP 131A LaserJet Toner Cartridge, CF210A (Cyan)	
	3	Piece	HP 131A LaserJet Toner Cartridge, CF210A (Magenta)	
	3	Piece	HP 131A LaserJet Toner Cartridge, CF210A (Yellow)	
	6	Piece	HP 85A LaserJet Toner Cartridge, CE285A (Black)	
	10	Piece	Epson 003 Ink Bottle (Black)	
	10	Piece	Epson 003 Ink Bottle (Black)	
	10	Piece	Epson 003 Ink Bottle (Black)	
	10	Piece	Epson 003 Ink Bottle (Black)	