



REQUEST FOR QUOTATION

The Cagayan Economic Zone Authority (CEZA), will undertake a Shopping for the “Supply and Delivery of Corporate Giveaways”, in accordance with Section 52.1 (b) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Reform Act (Updated as of 15 October 2023).

Name of Project	Supply and Delivery of Corporate Giveaways
Approved Budget for the Contract	Seventy-Five Thousand Pesos (₱75,000.00)
Specifications	See attached Technical Specifications (Annex B)
Location	CEZA Office, Mandaluyong City
Delivery Term	Seven (7) days from the receipt of the Purchase Order

Interested suppliers are required to submit their valid and current Mayor’s/Business Permit, PhilGEPS Registration Number, price quotation form (Annex A), and Technical Specification compliance (Annex B) during the submission of the offer/quotation.

Award of the contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 10:00 AM of December 19, 2023, at the Cagayan Economic Zone Authority, 10th Floor Greenfield Tower, Mayflower cor. Williams Sts., Greenfield District, Highway Hills, Mandaluyong City, Metro Manila. Open submission may be submitted, manually or by email @ bacsecretariat@ceza.gov.ph.

For inquiries, you may contact us at Tel. No. 8291-6704 to 8 and email bacsecretariat@ceza.gov.ph.

Very truly yours,

(SGD.) PERLA C. TUMALIUAN
BAC Chairperson

ANNEX A REQUEST FOR QUOTATION

<p>TO: CAGAYAN ECONOMIC ZONE AUTHORITY 10/F GREENFIELD TOWER, MAYFLOWER COR WILLIAMS STREETS, GREENFIELD DISTRICT MANDALUYONG CITY, METRO MANILA, PHILIPPINES 1550 ☎ (+6328) 291 6704 to 08</p> <p>We offer to perform the work or supply these items at the quoted prices and under the terms stated below. We certify that our company is a manufacturer, licensed distributor or dealer of these items and that at least 60% of the capital thereof is owned by Filipinos, proof of which may be submitted.</p> <p>a. Prices shall be valid until _____ b. Delivery shall be completed within _____ days from receipt of Job or Purchase Order c. Payment within seven days after delivery, acceptance and compliance with payment requirements d. We shall pay a penalty at 1/10th of 1% of the value of the undelivered balance for each day of delay in delivery or completion of work.</p>	<p>PR No: 2023-12-910</p> <p>PR Date: DECEMBER 12, 2023</p>	<p>Please quote your best prices on the items below under the stated terms and conditions. If the total amount is P80, 000 or more, submit a bidder's bond in cash, manager's or cashier's check equivalent to 5% thereof.</p> <div style="text-align: center;">  <hr style="width: 100%; border: 0.5px solid black;"/> <p>PHILIP EARL H. ACHANZAR Supervising Administrative Officer</p> </div>
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ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
I.	50	Basket	<p>CORPORATE GIVEAWAYS</p> <ul style="list-style-type: none"> 1 Piece Oatmeal (28g) 1 Bottle Berry Juice (1L) 1 Can Original Flavor Potato Chips (107g) 1 Can Fruit Cocktail in Heavy Syrup (825g) 1 Pack Spaghetti Pasta (500g) 1 Pack Milk Chocolate Powder Blended (26g) 1 Can Spaghetti Sauce Four Cheese (24oz) 1 Pack Crispy Cheese Crackers (208g) 1 Can Tuna Shredded in Sunflower Oil (185g) 5 Sachet Coffee Moccacino (25g) 1 Can Cream of Mushroom (10.5oz) 1 Piece Basket for Packaging 		
			-nothing follows-		
			Note: Cost must be VAT inclusive	TOTAL:	

<p>ENCLOSE THIS FORM IN A SEALED ENVELOPE WITH THE RFQ NUMBER WRITTEN ON THE OUTSIDE AND SUBMIT NOT LATER THAN</p> <table border="1" style="width: 100%; margin: 10px 0;"> <tr> <td style="width: 50%; padding: 5px;">DATE DECEMBER 19, 2023</td> <td style="width: 50%; padding: 5px;">TIME 10:00 AM</td> </tr> </table> <p>WHEN YOU OR YOUR REPRESENTATIVE IS REQUESTED TO ATTEND THE OPENING OF ALL QUOTATIONS. THE AUTHORITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS AND TO IMPOSE ADDITIONAL TERMS AND CONDITIONS IT MAY DEEM NECESSARY.</p>	DATE DECEMBER 19, 2023	TIME 10:00 AM	<p>TOTAL QUOTATION AMOUNT</p> <p>PREPARED BY:</p> <p>SIGNATURE</p> <p>NAME</p> <p>POSITION</p>
DATE DECEMBER 19, 2023	TIME 10:00 AM		
<p>BUSINESS NAME / BUSINESS ADDRESS:</p>	<p>PHONE NO. / FAX NO.</p>		

TIN: _____

TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state “*Comply*” in the column “*Statement of “Compliance”*” against each of the individual parameters of each “*Specification*”. Please do not just place a check in the bidder’s “*Statement of Compliance*”.

Item	Technical Specifications	STATEMENT OF COMPLIANCE
I.	<p><u>50 BASKETS OF CORPORATE GIVEAWAYS</u></p> <ul style="list-style-type: none"> • 1 Piece Oatmeal (28g) • 1 Bottle Berry Juice (1L) • 1 Can Original Flavor Potato Chips (107g) • 1 Can Fruit Cocktail in Heavy Syrup (825g) • 1 Pack Spaghetti Pasta (500g) • 1 Pack Milk Chocolate Powder Blended (26g) • 1 Can Spaghetti Sauce Four Cheese (24oz) • 1 Pack Crispy Cheese Crackers (208g) • 1 Can Tuna Shredded in Sunflower Oil (185g) • 5 Sachet Coffee Moccacino (25g) • 1 Can Cream of Mushroom (10.5oz) • 1 Piece Basket for Packaging 	